



Clerk to the Council: Mrs L A Wardle
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12th May 2025

THE ANNUAL MEETING OF MONK HESLEDEN PARISH COUNCIL will be held at
COUNCIL OFFICE, 68 MIDDLE STREET, BLACKHALL COLLIERY on **MONDAY 19th**
MAY 2025 IMMEDIATELY FOLLOWING THE ANNUAL ASSEMBLY OF ELECTORS
WHICH IS DUE TO COMMENCE AT **6.15pm**

L Wardle
Clerk to the Council

AGENDA

- 1 ELECTION OF CHAIRMAN OF THE COUNCIL**
- 2 TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
- 3 ELECTION OF VICE-CHAIRMAN**
- 4 TO ACCEPT APOLOGIES FOR ABSENCE**
- 5 DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA**
- 6 TO APPOINT MEMBERS TO SERVE ON THE PARISH COUNCIL
COMMITTEES & REVIEW TERMS OF REFERENCE** 2024/25 enclosed
- 7 TO FIX THE AMOUNT OF THE CHAIRMAN'S ALLOWANCE IN
PURSUANCE OF SECTION 15(5) LOCAL GOVT 1972**
- 8 TO FIX DATES & TIMES OF ORDINARY & COMMITTEE MEETINGS
FOR THE ENSUING YEAR** enclosed
- 9 TO APPROVE THE MINUTES OF THE MEETING HELD ON
28th APRIL 2025** enclosed
- 10 PUBLIC PARTICIPATION**
- 11 POLICE REPORT**

**12 MEMBERS REPORTS OF ATTENDANCE AT MEETINGS/EVENTS
ON BEHALF OF THE COUNCIL**

13 ESTATES MANAGER REPORT

14 WELFARE PARK PROJECT

15 CLERKS REPORT

16 REVIEW OF POLICIES

Co-option policy

enclosed

Retention of documents & records policy

enclosed

**17 REVIEW OF STANDING ORDERS &
FINANCIAL REGULATIONS**

18 FINANCIAL

a) Endorse invoices for payment

enclosed

b) Receive and approve bank reconciliation @
31st March 2025

enclosed

c) Receive & approve internal auditor reports year ending
31st March 2025

enclosed

d) Review maturing investment

19 PLANNING

20 CORRESPONDENCE

see item 15

21 DATE & TIME OF NEXT MEETING

23rd June 2025

To: ALL MEMBERS OF MONK HESLEDEN PARISH COUNCIL