

**THE MINUTES OF THE MEETING OF
MONK HESLEDEN PARISH COUNCIL
HELD ON 20th MARCH 2023**

Councillor G M Crute (Chair)

Councillors: S Childs, L Davison, O Deinali, S Deinali, G Duddin, A Mason,
G Morris, A Paterson, N Thompson

Officer : L A Wardle (Parish Clerk)

mh22-23133 **TO ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Councillors' R Bowes & D Teasdale

mh22-23134 **DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA**

No declarations were received

mh22-23135 **TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 20th
FEBRUARY 2023**

RESOLVED the above minutes be confirmed and approved as a true record

mh22-23136 **PUBLIC PARTICIPATION**

No members of the public were present

mh22-23137 **POLICE REPORT**

PCSO Goodwin had forwarded an email report for the period 20th February 2023 to 20th March 2023, a copy of which was distributed with the agenda.

RESOLVED the report is received and noted

mh22-23138 **MEMBERS REPORTS OF ATTENDANCE AT MEETINGS/EVENTS ON
BEHALF OF THE COUNCIL**

Councillor Duddin & Thompson attended Blackhall Welfare Park User Group meeting and gave a full report.

RESOLVED the information is received and councillors thanked for their attendance and report

mh22-23139 **MATTERS ARISING**

A request had been received from Blackhall Bowls Club for a sign to be erected on the bowls pavilion "Blackhall Bowling Club Home of the Bandits", the previous sign had been removed when the roof had been repaired. Members discussed and agreed it wished to retain the name as Blackhall Welfare Bowls Club in recognition of the park's heritage. It was agreed the club could display stand up signs with this name when matches were being played but these must be removed and safely stored away.

mh22-23140 **RESOLVED** the request is declined
STAFFING UPDATE (mh22-23131)

An update was given to members:

Voluntary redundancy accepted effective from 1st April 2023

An offer of a licence of 12 months for use of the garden area adjacent to the garage/compound was offered to the proposed tenant with rent of £250.00 including use of water. A request had been received requesting an extension of four months to allow for the removal of existing structures and also a reduction in the rent figure.

After much discussion it was proposed to extend the term of the lease to 16 months until 31st July 2024 and reduce the rent to £150.00. This was on the understanding there is a boundary fence erected between the two areas of land and a separate entrance is established for use by the tenant

Existing employee has accepted the new post of Estates Manager effective 1st April 2023

Bungalow lease agreed for a 3-year terms to be reviewed on an annual basis

Rent fixed at £200 per month for 3 years then increase in line with CPI

Apprentice appointed with a start date of 3rd April 2023

The Chairman requested a vote on these proposals was taken by a show of hands.

RESOLVED all proposals are approved

mh22-23141 **REQUEST FOR FINANCIAL ASSISTANCE**

1932 (Blackhall) Squadron Air Training Corps

A request for assistance had been received and circulated to members for consideration.

RESOLVED that a donation of £400.00 be granted to 1932 (Blackhall) Squadron ATC

LGA 1972 S145
1932 (Blackhall) Squadron ATC

mh22-23142 **FINANCIAL**

a) To endorse invoices for payment

To endorse the following invoices for payment, including agreed direct debits and payroll

Date	Payee	Description	Chq/DD/ IB	Amount
01.03.23	IOG	Subscription	DD	£49.50
01.03.23	Mastercopy	Copies	DD	£118.01
03.03.23	L Wardle	Re-imbursement	IB	£432.16
06.03.23	Right Fuel Card	Fuel	DD	£55.31
08.03.23	Parkinson Partnership	VAT Training	DD	£10.00
10.03.23	Rickerby	Brush cutter x 2	IB	£948.00
10.03.23	Spalding's	Sprayer Still Heads	IB	£301.42
10.03.23	Turfcare	Grass Feed	IB	£402.00
10.03.23	TOCSIN	Alarm Maintenance	IB	£495.94
10.03.23	Zurich Insurance	Refund VAT pit	IB	£1,258.56
10.03.23	Origin	Litter bin/ spreader/sprayer/ fertiliser	IB	£3,910.79
10.03.23	GNG Waste	Skip Hire	IB	£276.00
10.03.23	JT Dove	Fencing	IB	£458.56
10.03.23	KCS	Cleaning	IB	£498.24
10.03.23	DCC	Repairs W/Bird	IB	£480.00
13.03.23	Amazon	Gift Card	DD	£100.00
13.03.23	Right Fuel Card	Fuel	DD	£101.69
15.03.23	ITC	Mail Box/Anti V	DD	£105.30
15.03.23	EE	Mobile Phones	DD	£95.72
15.03.23	NTE	Tel/Broadband	DD	£77.10
15.03.23	DCC	Trade Waste WP	DD	£97.60
15.03.23	DCC	Dog Bins Grass SLA	DD	£1,010.47
15.03.23	Corona	Council Office Gas	DD	£2,969.82
20.03.23	DCC	HMRC LGPS	IB	£4,811.44
20.03.23	Right Fuel Card	Fuel	DD	£30.01
21.03.23	EON	Elec Cem	DD	£52.92
22.03.23	EDF	Elec Welfare Park	DD	£152.97
22.03.23	Bunting Warehouse	Bunting Coronation	DD	£153.48
24.03.23	Salaries	Monthly Wages	IB	£29,613.76
27.03.23	Right Fuel Card	Fuel	DD	£70.22
27.03.23	Turfcare	Seed	IB	£208.00
27.03.23	G Robinson	Hardware	IB	£164.96
27.03.23	Safechem	Toilet Rolls	IB	£30.59
27.03.23	NEREO	Restructure	IB	£1,633.68
27.03.23	JT Dove	Fence Post	IB	£34.88
27.03.23	SSE	Pit Wheel Elec	DD	£26.02
27.03.23	EDF	Elec Office	DD	£157.56
27.03.23	EDF	C/rooms Elec	DD	£295.59
27.03.23	Pena Pat Testing	PAT testing	IB	£103.00
27.03.23	Wave	Water supply	IB	£296.05

27.03.23	Blackhall ATC	Donation	IB	£400.00
28.03.23	Mastercopy	Rent Copies	DD	£243.54
		Total		£52,730.86

RESOLVED the information is received and approved

b) To approve annual insurance renewal

The Clerk provided details of two proposals for the council's annual insurance renewal:

Company 1 £7787.62

Company 2 £9259.69

RESOLVED the insurance renewal is awarded to company 1, Zurich Insurance who are the current providers. **FURTHER RESOLVED** the council enters into a 3 year long term agreement which will reduce the premium to £7242.01 for 2023-24

c) To approve Durham County Council Service Level Agreement for the Health & Safety Advisory Service

RESOLVED approval is given to the Health and Safety Advisory Service SLA at a cost £1286.64

mh22-23143

DURHAM COUNTY COUNCIL CONSULTATIONS

a) Community Engagement

Details of the review of community engagement had been forwarded to members for consideration.

RESOLVED in principle the council is supportive of the changes except on the point regarding who makes the decisions to award funding and will this be detrimental to our community

mh22-23144

PLANNING

No notices received

mh22-23145

CORRESPONDENCE

E-mail received from Brian Sullivan advising he has stepped down as secretary of Blackhall Cricket Club, he thanked the clerk and council for their help and support during his many years involvement with the club.

RESOLVED the information is received and noted

mh22-23146

DATE & TIME OF NEXT MEETING

The next meeting will be held on Monday 17th April 2023 6pm in the council office 68 Middle Street, Blackhall Colliery

CERTIFIED AS A TRUE RECORD

Chairman

Date