

Monk Hesleden Parish Council

NOTICE OF INTERMENT: BLACKHALL/HESLEDEN CEMETERY

(delete as appropriate)

This notice along with the appropriate original certificate (registrars/cremation / coroners) s to be delivered to the Estates Manager or emailed estates@monkhesleden-pc.gov.uk **five working days prior to interment**

Any amendments require a new form to be submitted which must be received 72 hours before the interment

Times of interment – Monday – Friday 10.30 am until 2.30pm

The particulars must be completed in **BLOCK CAPITALS** in ink and be fully and accurately stated.

Date & time of interment	
Full name of deceased	
Place where death occurred	
Address of private residence (if outside Monk Hesleden Parish non-resident fees will apply)	
Date of Death	
Age at time of death	
Occupation	
Marital status	
Number of Plot	
Has Exclusive Rights of Burial been purchased?	Yes/ No <u>IF YES PLEASE SEE OVER</u>
Do you wish to purchase an Exclusive Rights of Burial?	Yes/No <u>IF YES PLEASE SEE OVER</u>
Name of Officiating Minister If applicable	
Name & Address of Funeral Director	
Burial type (Please indicate)	Coffin/ Cremated Remains
Overall dimensions of coffin (feet/inches)	
Details of re-open grave (grave number) PLEASE SEE OVER	
Date & Name of last person interred	

ONE OF THE FOLLOWING SECTIONS MUST BE COMPLETED

For New Graves Application for Ownership
I/We wish to purchase an Exclusive Rights of Burial for a grave in which the afore mentioned deceased is to be interred.
Mr/Mrs/Miss/Ms/Other (full name)
Address (including postcode)
Telephone Number:
Relationship to the deceased:
Signed & dated

Opening of Pre-Purchased graves or re-opening of purchased graves
I hereby authorise Grave No: at Blackhall/Hesleden Cemetery to be opened for this interment.
If you are not the owner of the Rights of Burial what is your relationship to the deceased?
Mr/Mrs/Miss/Ms/Other (full name)
Address (including postcode)
Telephone Number:
Signed & dated
NOTE: After the death of the registered owner the appropriate transfer form should be completed and submitted to the burial authority

Monk Hesleden Parish Council can only authorise the opening of a purchased grave with the permission of the owner(s) or to inter the owner. In all other cases ownership must be transferred to someone who can legally prove that they are entitled to receive the ownership rights. Whilst the burial authority will offer all assistance in establishing the means of transfer, responsibility remains with the funeral arranger to have clarified this matter before booking.

Signature of Funeral Director:
Name of Funeral Arranger:
Company Address of Funeral Directors

Privacy Notice

When you purchase an Exclusive Rights of Burial, the information you provide (personal information such as name, address and telephone number) will be processed and stored so that it is possible to contact you and to respond to your correspondence, provide information, send invoices and receipts relating to your burial plot/s. Your personal information will not be shared with any third party without your prior consent.

By signing this form, you are confirming:

You have read and understood Monk Hesleden Parish Council's Privacy Notice and agree that the Council may process your personal information to provide information and to correspond with you.

You agree that Monk Hesleden Parish Council can keep your contact information data for an undisclosed time or until you request its removal.

You have the right to request modification on the information that we keep on record.

You have the right to withdraw consent and request that your details are removed from the Council's database.

FOR OFFICE USE ONLY	Grave Number:
Date received:	Marked on cemetery plan Y/N
Interment Fee:	Deed of Grant Number:
Exclusive Rights fee:	Registrars Disposal Cert/ Coroners Order attached Y/N
Total:	Date certificate issued:
Paid: Y/N	Date cemetery rules issued:

Monk Hesleden Parish Council,
68 Middle Street, Blackhall, TS27 4EA
Telephone (0191) 5184900 Fax (0191) 5879848
www.monkhesleden-pc.gov.uk