

THE MINUTES OF THE MEETING OF
MONK HESLEDEN PARISH COUNCIL
HELD ON MONDAY 19TH MARCH 2018

Councillors Present: Cllr G Crute (Chairman)

Cllrs: R Bowes Mrs L Davison, O Deinali, Mrs A Mason, N Thompson, P G Ward

mh17-18152 **APOLOGIES FOR ABSENCE**

Apologies were received from Cllr K Stanley

RESOLVED apologies be received and accepted.

mh17-18153 **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

No declarations of interest were received.

mh17-18154 **TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON THE 19TH FEBRUARY 2018**

A draft copy of the minutes for the above meeting had been issued with the agenda.

RESOLVED the minutes be approved, confirmed and signed as an accurate record.

mh17-18155 **POLICE REPORT**

PCSO Ian Goodwin, provided a written report for the meeting. The Clerk conveyed the information and members were made aware that the next PACT meeting will be held Thursday the 22nd of March at St Andrews Church Hall.

RESOLVED the information be received and noted

mh17-18156 **COUNCILLORS REPORTS OF THEIR ATTENDANCE AT MEETINGS/EVENTS ON BEHALF OF THE PARISH COUNCIL**

Blackhall Community Youth Group – Councillor Crute advised the group are working with Bloom in Art and their artwork will be displayed at a grand opening to be held at Blackhall Community Centre on Tuesday 3rd of April.

East Durham Association of Parish & Town Councils – Attended by the Chair and Cllr A Mason.

Larger Council Meeting – Cllrs G M Crute and P G Ward attended this meeting and gave an update to members with regards to the forthcoming General Data Protection Regulation which come into force on 25th May 2018.

Hesledens Residents Association

Cllr N Thompson attended the Hesleden Residents Association meeting on the 3rd of March and provided the members with a verbal report.

RESOLVED information received and **FURTHER RESOLVED** members be thanked for their attendance at these meetings.

mh17-18157

MATTERS ARISING

Station Road, Hesleden (mh16-1727)

The Clerk advised Durham County Council require a public notice be placed in the local press and this will result in an increase to the fees to be paid to an estimated £1200. The Clerk advised, as there will be no future funding applications to be made with regards to this open space, it would be prudent not to proceed with the lease.

RESOLVED Durham County Council be informed the Parish Council will not be proceeding with this lease and **FURTHER RESOLVED** the County Council be requested to confirm what agreement they would now wish to put in place in this regard.

mh171858

ENVIRONMENT PROGRESS REPORT

The Clerk provided a verbal update.

RESOLVED the information be received and noted

mh17-18159

FINANCIAL MATTERS

Schedule of Payments

A list of payments for the period 19th February to 19th March 2018 was issued with the agenda for information and approval.

RESOLVED that the payments be received and approved.

Durham Miners Gala Advert

A request to support the 134th Durham Miners Gala has been received and members agreed that the usual quarter page advert be approved to be included in the souvenir brochure at a cost of £170.00.

RESOLVED approval for a quarter page advert be placed in the Durham Miners Gala souvenir brochure at a cost of £170.00

Cleaning post

The position has not been filled as applicants did not meet the requirements of the post. A quotation has been sought from a local cleaning company to provide this service, the Clerk recommended this option be approved on a six-month probationary contract to ensure the work is completed to the required standard.

RESOLVED approval be given for a six-month contract be signed on behalf of the Council by the Clerk.

Five Year Electrical Inspections

There is a requirement for all eight council buildings to have a five yearly electrical inspection. The Clerk has instructed this Council's contractor however a detailed quote cannot be provided until work begins as the necessary upgrade/repairs are not known.

RESOLVED delegated authority be given to the Clerk to ensure the work is completed with a maximum budget of £3000 **FURTHER RESOLVED** the Clerk provides regular updates to future meetings.

Blackhall Welfare Park water supply

Following the deregulation of the water industry in April 2017 the Council's supplier NWGB have been unable to put in place a system which ensures an irrigation allowance is applied to the water usage. The matter has been ongoing for 11 months and despite apologies and reassurances the matter is still not resolved. A formal complaint has been made and a response is awaited, the Clerk advised the matter may have to be referred to the water regulator. The Clerk advised the budget for this provision will be carried forward to 2018-19.

RESOLVED the information be received and noted and **FURTHER RESOLVED** approval be given to the current water budget for the Welfare Park be added to the 2018-19 budget.

CCTV & Roof Repairs

The Clerk advised of the theft of lead from the roof and an external CCTV camera from the Resource Centre, the repairs have been completed and a replacement camera ordered. Both incidents have been reported to the Police and following the recent insurance claim re the damage to the Council van, it was felt not prudent to make a further claim as this would have an impact upon future premiums.

RESOLVED the information be received and noted

mh17-18160

GENERAL DATA PROTECTION REGULATION

The Clerk is continuing to seek guidance with regards to this issue and is currently working through the Information Commissioners Office guidelines, however, there will be a cost involved in ensuring the Council meets its statutory requirements.

RESOLVED a budget of £3000 be allocated from general reserves to assist in meeting the requirements, **FURTHER RESOLVED** the Clerk provides a progress report at forthcoming meetings.

mh17-18161

REQUEST FOR USE OF FACILITIES WELFARE PARK

The Council continues to receive requests for use of the facilities at the park for private parties, fund raising events and other activities, most requests are for use of the cricket field. After discussion it was agreed designated sports pitches and are not suitable for events/activities of this nature.

RESOLVED playing surfaces to be used solely for this purpose, **FURTHER RESOLVED** requests for use of any Council managed land will require the completion the Council's standard events form which will be submitted to the Council for consideration.

mh17-1862

HESLEDEN RESIDENT ASSOCIATION

Cllr Thompson spoke of the Resident's Associations request for more planters and flower beds throughout the Hesledens. The Clerk advised the Parish Council do not have the resources to provide additional tubs/planters, wild flower displays and to maintain. Guidance and support can be provided with regards to funding, maintenance etc., and staff are happy to meet with residents to discuss further.

RESOLVED the information be received and approved.

mh17-18163

REVIEW OF POLICIES

The policies listed below were distributed to members for consideration and approval:

- Annual Leave Policy
- Capability Policy
- Disciplinary Policy
- Flexi Working Policy
- Grievance Policy
- Recruitment Policy
- Sickness & Absence Policy

RESOLVED the above policies be received and adopted by the council.

mh17-18164

PLANNING & CORRESPONDENCE REPORTS

No Planning Applications received by Durham County Council

Correspondence

Marine Management Organisation Planning Workshops

Circulars and Bulletins

Ron Hogg – Press Release

RESOLVED the information be received and noted

mh17-18165

DATE AND TIME OF NEXT MEETING

RESOLVED the next meeting will be held on Monday 23rd April 2018 at 6pm in Blackhall Resource Centre, Blackhall.

CERTIFIED AS A TRUE RECORD

CHAIRMAN.....

DATE.....